

**Unlicensed AFL Review Form
 Partners Behavioral Health Management
 NC Innovations Unlicensed AFL On-Site Review Form**

Provider Agency: _____

Date of On-Site Review: _____

Location Site: _____ County: _____

AFL Provider: _____

Reviewer's Name: _____

Provider Staff Name: _____

Check the Following	Y/N – ID Problem	Recommendation for Problem	Correction Completed
First Aid supplies are stocked/current <i>(first aid kit)</i> <i>10A NCAC 27G .0207</i>			
Fire escape plan- recommend semiannual practice tests per Waiver year <i>10A NCAC 27G .0207</i>			
Backup plan for caregiver illness <i>Clinical Coverage Policy 8P</i>			
Readiness for severe weather - plan <i>10A NCAC 27G .0207</i>			
Medical emergency plan/contact numbers/medical information for consumer <i>10A NCAC 27G .0201</i>			

Criminal background checks and Health Care Registry checks for all individuals over 16 years old residing in home and back-up staff providing care or services. <i>10A NCAC 27G .0202; NC GS 122C-80; APSM 45-2; Clinical Coverage Policy 8P</i>			
---	--	--	--

Check the Following	Y/N – ID Problem	Recommendation for Problem	Correction Completed
Meals meet nutritional needs and are related to needs on person centered plan (i.e. low fat, diabetic standards etc.) <i>10A NCAC 27G .0208</i>			
Client privacy and visitation assured <i>10A NCAC 27F .0102; Clinical Coverage Policy 8P</i>			
Is there enough storage for individual’s personal belongings? <i>10A NCAC 27F .0104; 10A NCAC 27G .0304</i>			
MEDICATIONS			
If the home administers medications: <ul style="list-style-type: none"> ○ Secure ○ Documented <i>10A NCAC 27G .0209</i>			

<ul style="list-style-type: none"> ○ Documentation of caregiver medication administration training <p>OR</p> <ul style="list-style-type: none"> ○ Documentation of individual's ability to self-administer medications <p><i>10A NCAC 27G .0202; 10A NCAC 27G .0209</i></p>			
HOME ENVIRONMENT			
<p>UL approved fire extinguishers Number _____</p> <p><i>10A NCAC 27G .0303</i></p>			
<p>Smoke Detectors located:</p> <ul style="list-style-type: none"> ○ Sleeping room ○ Outside of sleeping area ○ Each story of the dwelling <p><i>10A NCAC 27G .0303</i></p>			
<p>Flammables in excess of 25 gallons (excluding fuel oil for heating) cannot be within the dwelling, or attached/detached garage</p> <p><i>10A NCAC 27G .0303</i></p>			
<p>Easy entry and egress from home for client thumb latch dead bolt locks are permitted (NO deadbolt locks needing a key for interior use)</p> <p><i>10A NCAC 27G .0207; 10A NCAC 27G .0208; 10A NCAC 27G .0304</i></p>			

Check the Following	Y/N – ID Problem	Recommendation for Problem	Correction Completed
Emergency egress- Each sleeping room has at least 1 working window or door for emergency exit <i>10A NCAC 27G .0207;10A NCAC 27G .0208; 10A NCAC 27G .0304</i>			
Emergency exit operable without key or tool and leads to a full clear opening <i>10A NCAC 27G .0207;10A NCAC 27G .0208; 10A NCAC 27G .0304</i>			
Water temperature between 100-116 <i>10A NCAC 27G .0304</i>			
Approved drinking water source: ○ City Water ○ Well Water <i>10A NCAC 27G .0303</i>			
Easy access/egress to appropriate and private toilet, bathing and person hygiene facilities <i>10A NCAC 27G .0304</i>			
Bathroom have ventilation <i>10A NCAC 27G .0304</i>			
Electrical Appliances			
Range hoods/dryer are vented to the outside <i>10A NCAC 27G .0304</i>			

GFI outlets are required in bathrooms, kitchen counters tops, wet bars, garages, crawl spaces, outdoors or unfinished basements <i>(DFS standard for non licensed facilities)</i> <i>10A NCAC 27G .0304</i>			
Safe and appropriate appliances for heating and cooling: Note supervision of the appliances use: <ul style="list-style-type: none"> ○ Electric ○ Gas ○ Oil ○ Not sole heat source <i>10A NCAC 27G .0304</i>			
Check the Following	Y/N – ID Problem	Recommendation for Problem	Correction Completed
Garages do not open into a sleeping room <i>10A NCAC 27G .030.</i>			
Enclosed/Accessible under stair storage space should be walled; walls and any electrical outlets are protected. <i>10A NCAC 27G .0303; 10A NCAC 27G .0304</i>			
Stair landing is at any door opening (i.e. screen and storm doors excluded) <i>10A NCAC 27G .0304</i>			

Sturdy railing present on porches, balconies or raised flooring surfaces of 30” above grade <i>10A NCAC 27G .0304</i>			
Adequate lighting in stairways, halls and exits including exterior exit lighting <i>10A NCAC 27G .0304</i>			
Identify hazardous conditions (outdoor decking, swimming pools, exposed carports etc.) <i>10A NCAC 27G .0303</i>			

****Partners Behavioral Health Management seeks to ensure health and safety by reviewing the following additional items:**

Health and Safety	Y/N – ID Problem	Recommendation for Problem	Correction Completed
Transportation, including accessibility of emergency information for an individual. <i>10A NCAC 27G .0201</i>			
Pets have evidence of current rabies vaccinations. (Cat, Dog, Ferret) <i>NCGS§ 130A-185</i>			
Hazardous/toxic cleaning supplies kept separate and locked, if applicable. <i>10A NCAC 27G .0303</i>			

Carbon monoxide tester, if gas heat or appliances are used. <i>10A NCAC 27G .0303; 10A NCAC 27G .0304</i>			
Hallways, doorways, entrances, ramps, steps and corridors clear and unobstructed. <i>10A NCAC 27G .0304</i>			
If the consumer uses a wheelchair/walker, the home should be handicap accessible. <i>10A NCAC 27G .0304</i>			
Facilities and grounds are safe, clean, and free from offensive odors/insects/rodents. <i>10A NCAC 27G .0303</i>			
House number displayed on house or mailbox. <i>10A NCAC 27G .0304(a)(4)</i>			
Personnel	Y/N – ID Problem	Recommendation for Problem	Correction Completed
Training on client specific needs <i>10A NCAC 27G .0202; Clinical Coverage Policy 8P</i>			
CPR/First Aid <i>10A NCAC 27G .0202; Clinical Coverage Policy 8P</i>			

Crisis Service Training <i>Clinical Coverage Policy 8P</i>			
Incident Reporting <i>10A NCAC 27G .0201</i>			

Additional Discussion/Recommendation Points with expected completed date:

--

NC Innovations Billing for Residential Support is:

- Recommended due to unlicensed AFL meeting satisfactory standards
- Not recommended due to unlicensed AFL not meeting satisfactory standards

MCO Approved Signature and Date: _____